



West Lancashire Borough Council

Overview and Scrutiny Annual Report 2015/16



INTRODUCTION

Welcome to the thirteen annual report on Overview and Scrutiny in West Lancashire which gives a retrospective insight into the work undertaken by each of the Council's Overview and Scrutiny Committees and information on some of the subjects our committees will be scrutinising during 2016/17.

In 2015/16 Overview and Scrutiny at West Lancashire operated two Committees, the Executive Overview and Scrutiny Committee and the Corporate and Environmental Overview and Scrutiny Committee. The work undertaken has been wide-ranging and the report contains key scrutiny activity over the last year. Members in examining the issues have considered best practice and taken evidence from interested parties, highlighting the issues that informed the recommendations as a result of their work.

The annual report provides an account of the work carried out as part of the Council's overview and scrutiny arrangements. A wide range of work has been undertaken by the two Committees and I would like to thank, past and current Members who were involved with them during 2015-16. Particular thanks goes to those external to the Council who gave up their time to attend meetings and contribute to the work of the Committees.

The Council recognises the importance of the independent challenge of overview and scrutiny and the diversity of the contributions that has been invaluable in assisting the approach to overview and scrutiny at West Lancashire Borough Council.

Terry Broderick
Borough Solicitor
September 2016

SCRUTINY IN WEST LANCASHIRE

In 2015/16 Overview and Scrutiny operated through two committees – The Executive Overview and Scrutiny Committee and the Corporate and Environmental Overview and Scrutiny Committee.

Executive Overview and Scrutiny Committee

The Executive Overview and Scrutiny Committee continues to provide a cross-cutting forum to consider matters as follows:

- 'Call In' – scrutinising decisions made by Cabinet prior to implementation
- 'Post Hoc Scrutiny' – examining decisions after they have been made
- Considering matters referred by Cabinet or Council
- Making proposals to Cabinet or Council/reviewing the performance of the Cabinet and the Council's senior officers
- Conducting budget and policy development linked to the Cabinet Cycle

During 2015/16 under the Chairmanship of **Councillor Neil Furey**, the business of the Executive Overview and Scrutiny Committee included consideration of the following matters:

'Call In'

No 'call-in' requests were received.

'Post Hoc Scrutiny'

All minutes of Cabinet meetings were referred to the Committee for post hoc scrutiny. As part of this process the Committee raised questions and made observations on the following items:

- Environmental Improvement Budget – effect on "rolling programme"; wider budget implications and options policy.
- Ormskirk Town Centre Strategy 2015 – town centre management arrangements.
- Operational Assets: Managed Fishing Lakes – new asset management.
- Local Government Declaration on Tobacco Control.
- Funding of Voluntary & Other Organisations Working Group – deferred item, scrutiny and call-in arrangements.
- Skelmersdale & Up Holland (Re)Cycle to Work Scheme – nominated supplier grants; advantages/disadvantages of the scheme and advertisement arrangements.

Matters referred by Cabinet or Council to Executive Overview and Scrutiny Committee for views and comments

Agendas regularly included items that were referred both to Executive Overview and Scrutiny Committee and Cabinet. In particular, Cabinet sought the views of the Committee on:

- Draft Landlord Services Disabled Adaptations Policy

- Adoption of Development in the Green Belt Supplementary Planning Document
- National Budget – Implications for Tenants & Housing Revenue Account (HRA)
- Sale of High Value Council Houses
- Pay to Stay – Fairer Rents in Social Housing – Consultation
- Preferred Options for the Provision for Traveller Sites Development Plan Document
- Tenant Involvement Strategy 2016-18

Appendices 1 and 2 (A to C) detail the agreed comments referred, following consideration.

Making proposals to Cabinet or Council

The Overview and Scrutiny Committee has the power to make recommendations to the Cabinet or Council in respect of any issue.

Conducting policy and budget development linked to the Cabinet Cycle

Policy and Budget Development is also a key role for scrutiny and the Committee was involved in the following during the year:

- Council Plan 2016-18
- Corporate Performance Management 2016/17

Appendix 2 (D & E) details the agreed comments referred, following consideration of those items.

Scrutiny members were also members of the following Cabinet Working Groups:

- Local Plan
- Funding of Voluntary Bodies and Other Organisations
- Landlord Services
- Firbeck/Findon Revival

Budget Scrutiny

The Committee has continued to be involved in budget scrutiny. Directors/Heads of Service and various officers across the Council have attended meetings to provide information and answer questions.

The Committee has been involved with the following budget monitoring during the year:

- Capital Programme Outturn 2014-15
- Capital Programme Monitoring 2015-16
- Revised Capital Programme and Mid Year Review 2015-2016
- Housing Revenue Account (HRA) Monitoring Position
- General Revenue Account Budget 2016-17
- Medium Term GRA Capital Programme
- Housing Account – Revenue and Capital Programme

Appendix 2 (F) details the agreed comments referred following consideration of the Housing Account – Revenue and Capital Programme.

Corporate and Environmental Overview and Scrutiny Committee

The remit of the Corporate and Environmental Overview and Scrutiny Committee is to:

- Undertake Performance Management.
- Conduct in-depth reviews/policy development within each Service, including related external matters as set out in its Work Programme for the relevant year.
- Routinely review recommendations from previous reviews.
- Consider Members' items (including Councillor Call for Action).
- Consider Items referred to it from the Members' Update at the request of a Member.
- Act as the Council's Crime and Disorder Committee.

Under the Chairmanship of **Councillor Gareth Dowling** the business of the Corporate and Environmental Overview and Scrutiny Committee in 2015/16 included consideration of the following matters:

Performance Management

The Committee plays a key role in performance management by:

- Monitoring and commenting on Council performance by considering regular performance management reports.
- Requesting additional performance information to scrutinise specific service quality.
- Holding the Cabinet and Officers to account if specified outcomes are not being met, ensuring questions are asked both about value for money and the performance of staff.
- Ensuring that effective performance systems are in place and working well.
- Conducting strategic reviews that include service performance in line with strategic objectives.
- Raising individual agenda items on aspects of poor performance.

During 2015/16 the Committee considered:

- Quarterly Performance Indicators ended 31 March 2015 with particular reference to:
 - NI 195b (Improved street and environmental cleanliness – levels of litter, detritus, graffiti and fly posting: Detritus) – reasons associated with the increase; process for the disposal of inert waste (hardcore /rubble).
 - WL121 (Working Days Lost Due to Sickness Absence) – how measured; provision of additional details/reasons for sickness level).
 - WL18 (Use of leisure and cultural facilities (swims and visits) – reasons for fluctuations / seasonal fluctuations.
- Quarterly Performance Indicators ended 30 June 2015, with particular reference to:
 - WL90 (% of Contact Centre calls answered) – minor downturn in performance; increase in use of “music” and “recorded messages.”
 - Impact of revised arrangements related to the disposal of inert waste (hardcore/rubble).

- Quarterly Performance Indicators ended 30 September 2015, with particular reference to:
 - WL01 (missed bins per 100,000 collections) – reasons for missed target (impact on “local knowledge”); remedial action (introduction of in-cab communication system).
- Quarterly Performance Indicators ended 31 December 2015, with particular reference to:
 - WL108 (average waiting time for callers to the Contact Centre – seconds) balance of target against no. of calls taken; ‘call-waiting’ systems – use of advances in technology; proposed improvements to the telephone system.

Relevant officers attended the meetings and provided additional information and responded to questions.

Appendix 3 details comments referred as a result of performance management scrutiny.

As part of its Work Programme in 2015/16, carried forward from the 2014/15, the Committee took a more detailed look at the performance of the following item. The Assistant Director Planning attended the meeting, responded to questions and provided clarification on the issues raised.

- Processing of Planning Applications – PIS NI157(A)(B)(C)

Other items considered:

At the request of Cabinet, the Corporate Overview and Scrutiny Committee receive annually, in the form of a presentation to Members, a report on the work undertaken in the previous twelve months on the:

- **ICT / Benefits & Revenues Shared Services**
An update of the work undertaken in the previous twelve months, as part of the shared service arrangements, is considered by the Committee. In 2015/16 the Directors of ICT and Revenues & Benefits of BT Lancashire Services, attended a meeting (9 July 2015) to present the annual report of that body and responded to questions on their presentations.
- **Leisure Trust**
An update on the work undertaken in the previous twelve months is presented on behalf of West Lancashire Community Leisure (WLCL). In 2015/16 the Contracts Manager, along with the Chairman of WLCL, attended a meeting (15 October 2015) to present the annual report of that body and responded to questions on the presentation.
- **Welfare Reforms and Universal Credit**

Following a previous request by the Committee, a further update on Welfare Reforms and Universal Credit was also provided in 2015/16 through a Members Update Article and presentation to Members of the Council on 18 February 2016.

In-depth review/policy development

‘A Market Town Strategy for Ormskirk’

The Committee continued its work on this review during the 2015/16. A workshop session was held on 19 January 2016 to consider the final themes of the review. An interim report on work that had been undertaken during the course of the review was considered by the Committee at its final meeting in 2015/16.

The work, including consideration of the final review report, will conclude in 2016/17.

Member Development Commission

The overview of the development of Members continues through the Commission, the Member Development Group representatives and Portfolio Holders/Shadow Portfolio Holders with special interests. The Commission meets twice a year and Members have been kept abreast of courses, conferences and other training opportunities and Members have attended these in accordance with their particular areas of interest. The Identification of Training Needs (ITNs) for Members continued.

Members have also attended events organised for them in-house including sessions on new member induction; governance; welfare reform; finance; equality; procurement; licensing; planning processes/key planning issues; code of conduct and standards.

The Committee is kept up-to-date with the work of the Commission through the minutes of its meetings.

Public Involvement at Meetings Working Group

The Group, established in 2015/16, met on four occasions to consider extending public involvement at meetings to create an open, transparent and democratic Council and through its electoral review work, assess the most effective membership structure for West Lancashire Borough Council.

The Working Group’s final report and recommendations to extend public speaking at meetings to meetings of Cabinet, Overview and Scrutiny, Standards and Audit & Governance Committees was considered by the Committee at its meeting on 15 October 2015 and agreed by Council at its meeting in December 2015.

The Group will conclude its Electoral Review of West Lancashire in 2016/17.

Member items/Councillor Call for Action

Any Member can ensure that any matter relevant to the remit of the Committee can be placed on the agenda and discussed at a meeting in accordance with the protocol for submitting Members Items and Councillor Call for Action in accordance with the provisions in the Local Government and Public Involvement in Health Act 2007 (as amended). Directors/Heads of Service and other officers across the Council have attended meetings to provide information and answer questions.

During 2015/16 Members considered one item under this arrangement:

- “the suitability of using Annexe A of previous PPS7 . . .”

Items referred from the Members Update at the request of a Member

Members receive, through the Members' Update system, information reports on current and developing issues, performance, and decisions taken under delegated authority and are able to request items to be included on the next appropriate Committee agenda for more detailed scrutiny. Directors/Heads of Service and other officers attend meetings to provide information and answer questions.

No items were requested under this arrangement in 2015/16.

Crime and Disorder Committee

Section 19 of the Police and Justice Act 2006 requires every local authority to have a crime and disorder committee with the power to review or scrutinise decisions made or other action taken in connection with the discharge by responsible authorities of their crime and disorder functions. The Crime and Disorder (Overview and Scrutiny) Regulations 2009 complement the provisions under section 19.

The Corporate and Environmental Overview and Scrutiny Committee has been designated as the committee responsible for undertaking this function, enabling that committee to scrutinise the work of the West Lancashire Community Safety Partnership and the partners who comprise it, insofar as their activities relate to the partnership itself. The legislation gives powers to scrutinise the Community Safety Partnership (CSP) rather than the partners to encourage Members to focus on policy issues rather than individual organisations. The Council has a duty to carry out crime and disorder scrutiny at least once a year in order to fulfill its statutory responsibility.

At the meeting of the Corporate and Environmental Overview and Scrutiny Committee held on 18 February 2016 Members received a presentation on the role and the work of the CSP that had been undertaken during 2015/16. It detailed the Partnership's initiatives in and with the community during the preceding 12 months and the multi-agency approach to manage key local priorities. The Community Safety Officer attended the meeting to provide information and respond to questions.

OFFICER SUPPORT

The Council ensures that officers effectively support the overview and scrutiny function to encourage a healthy culture of open debate and reporting. It has developed an integrated approach with officer support from a variety of sources: Member Services, Partnership/Performance and officers from Services across the Council. This integrated approach means that a full range of professional skills can be used when undertaking any particular scrutiny exercise.

The Borough Solicitor is responsible for the Council's overview and scrutiny function.

Overview and Scrutiny Committees are administered by Member Services, led by the Assistant Member Services Manager, to bring a supported and corporate approach to the scrutiny process, whilst maintaining its independence within the democratic function.

This Council has a supportive senior officer culture for Overview and Scrutiny. As well as attending meetings, Directors/Heads of Service and other senior officers play a proactive role in supporting the function by:

- Assisting in identifying the work programme (ensuring it is focused on the Council's corporate priorities, thereby adding value), being mindful of big issues "on the horizon", scheduling in reports from the inspectorate regimes etc.
- Briefing Members on current issues.
- Assisting in identifying officer support when required.
- Overseeing the quality and value of reports to Committees.

The Borough Transformation Manager & Deputy Director of Housing and Inclusion Services leads the performance management agenda on behalf of the Council through:

- Provision of performance information, production of corporate performance plan, establishing the Council's high-level priorities, target and action.
- Corporate inspection regimes.
- Establishment of the Council's Performance Management Framework including the incorporation of service plans.

Officers from Leisure and Wellbeing Services and West Lancashire Community Safety Partnership have supported development relating to crime and disorder scrutiny.

OVERVIEW AND SCRUTINY NETWORKS/TRAINING

Overview and Scrutiny Network – North West Scrutiny Support Officers' Network (NWSSON)

The network was established in order to look at the following:

- Benchmarking – to introduce a scrutiny benchmark, which would measure impacts and outputs;
- Share good practice;
- Establish a professional network and possibly arrange joint training on scrutiny matters;
- To reinforce the member network, organised by the North West Employers Organisation;
- To establish a channel for information and good practice.

During 2015/16 we have continued to support the Network by ad hoc attendance at organised meetings to hear from presenters, including representatives from the Centre for Public Scrutiny (CfPS), Merseytravel and the Care Quality Commission (CQC) and receive information on emerging issues. These have included: Combined Authorities and Devolution, Scrutiny and Regulation Working Together (CQC), CfPS Healthy Accountable Forum.

North West Strategic Scrutiny Network (NWSSN) – North West Employers' Organisation

This councillor led network is for scrutiny chairs, vice chairs and experienced scrutineers. The role of the group is to support councillors in their development of their scrutiny and function role, share good practice and advice and highlight local and national drivers.

The network is open to both Councillors and officers in organisations who hold membership with North West Employers.

The NWSSN aims are:

- To increase collaboration between authorities to ensure greater efficiencies and explore value for money approaches.
- To support the value of overview and scrutiny.
- To share intelligence, knowledge, resources and generate ideas to improve scrutiny function.
- To disseminate information on national and regional initiatives to ensure equal opportunity.
- To share strategic and practical contributions and recognise the value of listening to experiences.

In 2015/16 West Lancashire's representative was Councillor Wynn.

The NWSSON, CfPS and NWE also provide sign-posts to guidance and information through Bulletins and Newsletters.

HEALTH SCRUTINY

Health Scrutiny functions are conferred on Councils with social services responsibilities as a result of The Local Authority (Public Health, Health and Well-Being Boards and Health Scrutiny) 2013 Regulations.

The Health Scrutiny Committee at LCC exercises the statutory functions of a health overview and scrutiny Committee. The purpose of the Committee is to review and scrutinise issues around public health and health inequalities. Membership includes 12 non-voting co-opted district Council Members. In 2015/16 West Lancashire's representative was Councillor Savage.

Members receive regular updates on the work being undertaken by the Committee in order to provide an opportunity to feed back any comments via the Council's representative.

The North West Ambulance Service also provide information through Bulletins to its stakeholders.

JOINT SCRUTINY COMMITTEES

Reciprocal arrangements with Lancashire County Council exist for involvement in overview and scrutiny from time to time.

PUBLICITY

Press releases are regularly sent out to the local press in the area. Independent articles related to work undertaken through the reviews have appeared in newspapers circulating in the Borough. Items covered have included: Ormskirk Town Centre – car parking; "gullies"; traffic problems; traffic regulations; Tourism and local businesses; Alcohol - responsible drinking. Cycling – cyclists safety and cycle path provision.

WORK PROGRAMMES

The process for establishing the work programmes is well established.

- **Members of the Council** submit topics (to ensure Member involvement)
- **Members of the Corporate Management Team** submit topics (to ensure a strategic input into the process)
- **Members of the public** submit topics via a press release and the inclusion of an article on the Council's web site (to encourage public participation)

The Work Programme for each Committee is included on the Council's web site, which includes a facility to submit potential topics. Comments in relation to overview and scrutiny in general may also be sent.

The Council uses well-established Selection/Rejection Criteria for scoring topics to ensure a structured approach to the selection of topics to be included in the Work Programme.

Other area of supportive related scrutiny work undertaken during 2015/16 has included the completion of the Annual CfPS Survey.

THE PLAN FOR THE DEVELOPMENT OF OVERVIEW AND SCRUTINY

- The Annual Report will routinely be submitted to Council.
- The Overview and Scrutiny web page will continue to be updated.
- Support will continue for innovative reviews.
- Work in relation to joint scrutiny with the County Council, will continue to be developed, within existing resources.
- Performance Management including the annual review of the work undertaken through BT Lancashire Services and West Lancashire Leisure Trust.
- Operation of the overview and scrutiny agenda through two Committees.
- Participation in the Scrutiny Networks, where appropriate.
- Further training will be provided for officers and members, within existing resources.

CONCLUSION

This report has highlighted the main activities undertaken by overview and scrutiny during 2015/16. The Overview and Scrutiny Committees have considered a range of issues that impact on the Council and the Borough as a whole. Overview and Scrutiny will continue to ensure policies and practices are developed and meet objectives.

CONTACTS

For further information about this annual report or any aspect of scrutiny work in West Lancashire please contact:

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All overview and scrutiny reports are available to the public: on our website and by request.

We are always happy to talk to you about what is happening in overview and scrutiny. If you have any comments or topics for future scrutiny work, then please do get in touch. You can also visit our website at www.westlancs.gov.uk

Please bear in mind that overview and scrutiny is not a complaints system.

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

OVERVIEW AND SCRUTINY 2016/17

In 2016/17 overview and scrutiny will operate through two Committees:

Overview and Scrutiny Chairmen

Executive Overview and Scrutiny Committee – Councillor Neil Furey
01695 721228 – cllr.furey@westlancs.gov.uk

Corporate and Environmental Overview and Scrutiny Committee – Councillor Nikki Hennessy
01695 423872 – cllr.hennessy@westlancs.gov.uk

Member Development Commission – Councillor Bob Pendleton
01695 728198 – cllr.Bpendleton@westlancs.gov.uk

Public Involvement at Meetings Working Group – Councillor Bob Pendleton
01695 728198 – cllr.Bpendleton@westlancs.gov.uk

Overview and Scrutiny Lead Officers

Executive Overview and Scrutiny Committee – Bob Livermore, Director Housing and Inclusion
01695 585200 – bob.livermore@westlancs.gov.uk

Corporate and Environmental Overview and Scrutiny Committee – David Tilleray, Director Leisure and Wellbeing
01695 585202 – david.tilleray@westlancs.gov.uk

Member Development Commission – Cathryn Jackson, Principal Overview & Scrutiny Officer
01695 585016 – cathryn.jackson@westlancs.gov.uk

Public Involvement at Meetings Working Group – Terry Broderick, Borough Solicitor / Jacky Denning, Assistant Member Services Manager
01695 585001 – terry.broderick@westlancs.gov.uk
01695 585384 – jacky.denning@westlancs.gov.uk

Overview and Scrutiny Function and Support Officers

Lead Officer – Terry Broderick, Borough Solicitor
01695 585001 – terry.broderick@westlancs.gov.uk

Overview and Development – Jacky Denning, Assistant Member Services Manager
01695 585384 – jacky.denning@westlancs.gov.uk

Overview and Scrutiny Committees / Development and Support – Cathryn Jackson, Principal Overview & Scrutiny Officer
01695 585016 – cathryn.jackson@westlancs.gov.uk

Member Development Commission Support - Julia Brown, Member Services/Civic Support Officer
01695 585024 – Julia.brown@westlancs.gov.uk

E-mail any of the team at member.services@westlancs.gov.uk

Agreed comments referred from the Executive Overview and Scrutiny Committee as a result of post-hoc scrutiny.

DATE OF O&S MEETING	ITEM	DECISION OF EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE	ACTION
Comments referred			
2 July 2015	Draft Landlord Services Disabled Adaptations Policy	That the report, following completion of the consultation process, be referred for consideration by this Committee, before final approval of the Policy by Cabinet. . . .	The comment (Minute 9)of the Committee was subsequently passed to the Assistant Director Housing and Regeneration (ADHR).
1 October 2015	National Budget – Implications for Tenants & Housing Revenue Account (HRA)	That . . . (i) the concerns of the measures and impact of the Business Plan and HRA, be noted. (ii) That the Portfolio Holder (Housing and Landlord Services) be requested “to write to the Minister to express disquiet, rethink the policy and not implement it.”	The comments (Minute 19) were subsequently passed to the ADHR and the Portfolio Holder.
26 November 2016	Preferred Options for the Provision for Traveller Sites Development Plan Document	That . . . (i) “when looking a future plans for suitable traveller sites, consultation with travelling communities and other local authorities be undertaken, in order to learn from their experience and (ii) concerns were expressed about the release of sites from the Green Belt to meet Traveller accommodation needs.”	The comments (Minute 33) were subsequently passed to the Assistant Director Planning for consideration with the Portfolio Holder.

Agreed comments referred from the Executive Overview and Scrutiny Committee to Cabinet as a result of pre-decision scrutiny.

DATE OF O&S MEETING	ITEM	DECISION OF EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE	ACTION
	A	Comments referred	
26 November 2015	Sale of High Value Council Houses	That . . . (i) the proposals are not supported at this time. (ii) Cabinet reconsiders the lower values, in respect of the classification of “high value” properties, as set down at paragraph 4.3 of the report of the Assistant Director Housing and Regeneration. (iii) Cabinet explore further the options for disposal of “high value” properties, including social use. (iv) properties identified for sale, are “properly marketed.”	The comments (Minute31) were considered by Cabinet, at its meeting on 12 January 2016, with those from its Working Group, the Landlord Services Committee and a further update from the ADHR. The matter was deferred until further detail of the levy within the Housing and Planning Bill, was known.
	B		
26 November 2015	Pay to Stay – Fairer Rents in Social Housing – Consultation	That (i) in relation to administering the policy, due to needing income data, “the system is unworkable” and (ii) “to include a reference to the effect on those people on zero hours contracts and the self-employed”	At the request of Cabinet, the comments (Minute 32) were passed to the ADHR and Portfolio Holder, for consideration, prior to the response being finalised.
	C		
31 March 2016	Tenant Involvement Strategy 2016-18	That “consideration be given to ensuring that the “Visions”, as set down at page 2, are fed through to the management comment as contained in the Council Plan 2016-2018.”	The agreed comments (Minute 55) were subsequently submitted to the Director of Housing and Inclusion for consideration with the Portfolio Holder.

DATE OF O&S MEETING	ITEM	DECISION OF EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE	ACTION
	D	Comments referred	
31 March 2016	Council Plan 2016-18	That . . . (i) “the removal, within the Introduction at page 1, paragraph 3 of reference to Northern Powerhouse.” (ii) At page 3, paragraph 1 (Organisational Overview) the inclusion of “schools” within those partners listed.”	The agreed comments (Minute 56) were referred to Council on 13 April 2016 and were duly noted.
	E		
31 March 2016	Corporate Performance Management 2016-17	That . . .in relation to: (i) PI N152 “that consideration be given to a suitable target to reflect the ambition for employment in relation to PI N152. (ii) PI WL108 the Committee “urges Cabinet to stay within the existing target of 30 seconds to maintain quality of service.” (iii) and in relation to (ii) above “that email clarification be sought in relation to the issues (associated with the target increase) and an undertaking that this Committee revisit this issue in 3 months when further information on the telephony system is available. (iv) PI TS1, “that Cabinet be invited to consider whether to increase the “risk level” related to UC (Universal Credit).”	The agreed comments (Minute 57) were subsequently passed to the Borough Transformation & Deputy Director of Housing and Inclusion for consideration with the Leader of the Council. Additional information on PI WL108 was subsequently circulated. <i>(Note: In relation to (ii) Cabinet at its meeting on 14 June 2016 made no change to the existing target of 30 secs (PI WL108)</i>
	F		
28 January 2016	Housing Account – Revenue and Capital Programme	That . . . in relation to the: (i) cumulative impact of the overstated figure over the 30 year HRA business plan period: “how has this arisen and that it is ensured that this does not happen again.” (ii) “proposals that Government will introduce measures that require the Council to sell off “high value” properties when they become vacant, that it be noted that it has not been possible to assess the impact of this issue at this time due to a lack of detail on how this will be implemented.” (iii) “when further information as regards the levy on “high value” housing and “pay-to-stay” is available that this comes forward for consideration.”	The agreed comments (Minute 46) were subsequently submitted to the Housing Portfolio Holder in advance of the Council meeting on 24 February 2016.

APPENDIX 3

Agreed comments referred from the Corporate and Environmental Overview and Scrutiny Committee as a result of performance management scrutiny

DATE OF O&S MEETING	ITEM	DECISION OF CORPORATE AND ENVIRONMENTAL OVERVIEW & SCRUTINY COMMITTEE	ACTION
		Comments referred	
9 July 2015	Quarterly Performance Indicators (QPIs) – Q4 – 2014/15	That clarification, in relation to issues raised relating to sickness levels and fly-tipping (inert waste) be sought from the relevant Assistant Director and the response provided be circulated to all Members of the Committee.	Minute 11 was subsequently passed to the Borough Transformation Manager.
15 October 2015	(QPIs) – Q1 2015/16	That, where applicable, any impact on performance of the revised arrangements related to the disposal of inert waste be reported to a future meeting.	The agreed comments (Minute 29)– were subsequently passed to Borough Transformation Manager.
18 February 2016	QPIs – Q2 2015/16	That further details on the wider benefits of the proposed introduction of an in-cab communication system be sought from the Interim Director Street Scene.	Following consideration, additional information on the benefits of the system were circulated to Members of the Committee.